GENESEE COMMUNITY COLLEGE
Batavia, New York

PROCEDURE

Number: 300.1 Nursing Program – Admissions Procedures
(Fall and Spring Acceptance)

Date: 9/14/16 (Effective for Spring 2017)  Page 1 of 6

Cross Reference: Procedure 300 – Admissions
Policy #1005 – Full Opportunity Program

Supersedes: Previous Procedure dated 3/10/15

Genesee Community College guarantees acceptance into the College to any applicant who can benefit from an educational program. However, admission into the Nursing Program is selective and competitive.

Meeting all of the minimum requirements assures that an applicant will be reviewed for admission into the Nursing Program. However, meeting the minimum requirements does not guarantee admission into the Nursing Program.

I. Initial Application Procedures – New, Transfer, and Readmit Students

To be considered for Fall acceptance the following processes must be completed by January 15; to be considered for Spring acceptance the following processes must be completed by July 1st:

A. Attend a mandatory Nursing Information Session
To schedule, go to www.geneseec.edu, click on Academics, select Healthcare, then Nursing, then Admissions or contact the Nursing Enrollment Specialist at 585-343-0055, x. 6437.

B. Representatives from Advisement, Admissions and Nursing will be available to provide information and review transcripts. Applications for the Nursing Program will be distributed during these sessions for those students who meet the minimum requirements. Only applicants who have attended a Nursing Information Session will be considered for admission. If an applicant lives outside the Western New York area, he/she should contact the number above for alternate arrangements.

C. Submit all college transcripts.

D. Submit a Genesee Community College Admissions Application. The Admissions Application can be completed online, as noted on the Genesee Community College homepage: www.geneseec.edu.
E. Submit high school transcripts or GED information

A review of completed applications will commence on the application submission deadline. (If the class is not filled, additional applications will continue to be accepted and reviewed until the class is filled.) During the review process, a weighting system will be applied to rank those applicants who meet eligibility requirements. Written notification of acceptance will be made by the following dates:

March 15 for Fall Admissions
October 1 for Spring Admissions

Accepted applicants are required to accept or decline the offer of admission by returning the Enrollment Confirmation form to the Program Director. Failure to submit this form by the stated deadline will result in forfeiture of a position in the Nursing Program.

Accepted applicants must attend an orientation session with the Director of the Nursing program. Accepted applicants will be notified of dates and times of these sessions. Failure to attend an orientation session will result in forfeiture of the position in the Nursing Program.

If not accepted into the Nursing Program, the applicant must reapply by January 15th for fall acceptance or by July 1st for spring acceptance. Under no circumstances is admission to the program guaranteed. Genesee Community College guarantees acceptance into the College to any applicant who can benefit from an educational program. However, admission into the Nursing Program is selective and competitive.

Meeting all of the minimum requirements assures that an applicant will be reviewed for admission into the Nursing Program. However, meeting the minimum requirements does not guarantee admission into the Nursing Program.

II. Program Admission - NEW APPLICANTS

A. Academic Requirements:
   1. Possession of a high school diploma or equivalent.
   2. Core GPA, calculated from pre-requisite and support courses required for the Nursing Program, of **2.75 or higher**. Overall GPA must be at least 2.0. A weighting system will be applied to adjust GPA depending upon how many pre-requisite and support course credits have been completed. Students who have just graduated from high school will be considered individually but must have a GPA or equivalent of **2.75 or higher**.
   3. Completion of BIO 104 (Fundamentals of Cell Biology) and CHE 100 (Introduction to Chemistry) with a grade of “C” or higher **OR** the New York State Regents Biology and Chemistry exams, with a grade of 75 or higher. Out-of-state or international students with non-Regents chemistry or biology will be reviewed on an individual basis.
4. All required pre-requisite and support courses must be completed with a grade of “C” or better.
5. If previously taken, Anatomy and Physiology and Microbiology courses must be completed within five years of entrance into the Nursing Program. There is no deadline for BIO 104 or CHE 100.
6. Students must complete the GCC placement tests for Reading, Writing and Mathematics. The GCC Proficiency for Reading and Math must be met and the student must place in ENG 101 prior to being accepted into the program. Please refer to www.genesee.edu for testing and scheduling information.
7. The GCC Nursing Program does not accept applicants who have received a grade of D or F in any two required courses in the past 5 years or who have failed out of another Nursing program.

III. Program Admission - TRANSFER APPLICANTS

B. Academic Requirements:
1. Possession of a high school diploma or equivalent.
2. Core GPA, calculated from pre-requisite and support courses required for the Nursing Program, of **2.75 or higher**. Overall GPA must be at least 2.0. A weighting system will be applied to adjust GPA depending upon how many pre-requisite and support course credits have been completed. Students who have just graduated from high school will be considered individually but must have a GPA or equivalent of **2.75 or higher**.
3. Completion of BIO 104 (Fundamentals of Cell Biology) and CHE 100 (Introduction to Chemistry) with a grade of “C” or higher **OR** the New York State Regents Biology and Chemistry exams, with a grade of 75 or higher. Out-of-state or international students with non-Regents chemistry or biology will be reviewed on an individual basis.
4. All required pre-requisite and support courses must be completed with a grade of “C” or better.
5. If previously taken, Anatomy and Physiology and Microbiology courses must be completed within five years of entrance into the Nursing Program. There is no deadline for BIO 104 or CHE 100.
6. Students must complete the GCC placement tests for Reading, Writing and Mathematics. The GCC Proficiency for Reading and Math must be met and the student must place in ENG 101 prior to being accepted into the program. Please refer to www.genesee.edu for testing and scheduling information.
7. The GCC Nursing Program does not accept applicants who have received a grade of D or F in any two required courses in the past 5 years or who have failed out of another Nursing program.

IV. Program Admission – READMIT APPLICANTS

A number of situations may result in dismissal from the Nursing Program (see Dismissal Policy in Nursing Program Student Handbook). If one is dismissed from
the program and wishes to be readmitted, the student must meet ALL requirements mentioned below.

A. Requirements
   1. Have failed no more than one nursing course with a grade of 70 -74. Failure of two nursing courses during the program or one nursing course with a grade of less than 70 results in permanent ineligibility for readmission.
   2. Have begun the nursing program less than 5 years ago.
   3. Have a core GPA, calculated from pre-requisite and support courses required for the Nursing Program of 2.75 or higher excluding the failed nursing course. Overall GPA must be at least 2.0.
   4. Must have participated in a required exit interview with the Nursing Director at the time of dismissal.
   5. Submit a Readmission Request Form to the Nursing Director.
   6. Requests for readmission for the next semester after course failure must be received by the Nursing Director within 2 weeks of posting of final course grades in Blackboard.

A rubric will be used to score applicants for readmission to the Nursing Program. Readmission is granted on a space available basis. Students are readmitted from the highest score until all spaces are filled.

A student readmitted to the program retains any unsatisfactory reports from successfully passed courses (these reports are issued for infractions and/or violations of policy as stated in the Nursing Program Student Handbook).

V. CONTINUING STUDENT APPLICANTS (currently enrolled students)

A. Academic Requirements:
   1. Possession of a high school diploma or equivalent.
   2. GPA, calculated from pre-requisite and support courses required for the Nursing Program, of 2.75 or higher. Overall GPA must be at least 2.0. A weighting system will be applied to adjust GPA depending upon how many pre-requisite and support course credits have been completed.
   3. Completion of BIO 104 (Fundamentals of Cell Biology) and CHE 100 (Introduction to Chemistry) with a grade of “C” or higher OR the New York State Regents Biology and Chemistry exams, with a grade of 75 or higher. Out-of-state or international students with non-Regents chemistry or biology will be reviewed on an individual basis.
   4. All required pre-requisite and support courses must be completed with a grade of “C” or better.
   5. If previously taken, Anatomy and Physiology and Microbiology courses must be completed within five years of entrance into the Nursing Program. There is no deadline for BIO 104 or CHE 100.
6. Students must complete the GCC placement tests for Reading, Writing and Mathematics. The GCC Proficiency for Reading and Math must be met and the student must place in ENG 101 prior to being accepted into the program. Please refer to www.genesee.edu for testing and scheduling information.

7. The GCC Nursing Program does not accept applicants who have received a grade of D or F in any two required courses in the past 5 years or who have failed out of another Nursing program.

B. Application Procedure:
1. A currently enrolled Genesee Community College student must attend a mandatory Nursing Information Session. To schedule, go to: http://www.genesee.edu/index.cfm/program/dspArticle/health.nursing/policies.cfm or contact the Nursing Enrollment Specialist at 585-343-0055, x. 6162. Representatives from Advisement, Admissions and Nursing will be available to provide information and review transcripts. Applications for the Nursing Program will be distributed during these sessions for those students who meet the minimum requirements. Only students who have attended a Nursing Information Session will be considered for admission.

VI. Dismissals

Students will be dismissed from the Nursing Program for the following reasons:
1. Academic. A student who receives less than a “C” in any nursing course will fail that course and be dismissed from the Nursing Program. A student receiving less than a grade of 70 in any nursing course will be ineligible for readmission. A student who receives a grade of 70-74 in any nursing course may repeat only one nursing course. A student who fails more than one nursing course is ineligible for readmission to the Nursing program.
2. Withdrawal
3. Stepping out of the required sequence of nursing courses.
4. Violation of Nursing Program policies as noted in the Nursing Program Student Handbook.

Any students dismissed from the program must reapply.

Once admitted to the college, all students should familiarize themselves with Genesee Community College’s Student Code of Conduct located at: http://www.genesee.edu/assets/file/policies/GCC_Student_Code_of_Conduct.pdf. In addition to explaining the behavioral and academic expectations of GCC students, this document outlines the student’s right to an appeal for disciplinary and academic decisions.
VII. TIME LIMITS FOR COMPLETION OF THE NURSING COURSES

The sequence of nursing courses must be completed within a five–year period from the beginning of the first nursing course.